


October 5, 2017

TO: ALL ARIZONA LOCAL PUBLIC AGENCIES (LPA's including CA's)

FROM: Richard Erickson, Manager   
Right of Way Project Management

SUBJECT: ANNUAL RIGHT OF WAY REPORT

The Arizona Department of Transportation has the overall responsibility for the acquisition, management, and disposal of real property on Federal-aid projects in the State of Arizona. This responsibility includes assuring that acquisitions and disposals by a state agency (LPA's) are made in compliance with legal requirements of State and Federal laws and regulations [23 CFR 710.201 (a)].

In accordance with MAP-21 Sec. 1521 (d)(4): programs or projects requiring the acquisition of real property interests or causing a displacement from real property subject to the provisions of that Act shall provide to the lead agency an annual report. The federal fiscal year begins October 1 and ends September 30.

As an LPA receiving federal funds for programs or projects, this Memorandum is ADOT's request for you to complete the FHWA Statistical Report Form and email to: [ROWLPA@azdot.gov](mailto:ROWLPA@azdot.gov)

**Please email your report to ADOT by NOVEMBER 15, 2017.**

49 CFR Part 24 Appendix B – Statistical Report form is attached.

NOTE: An LPA may use their own funds to acquire property; however, if federal-aid money is used anywhere else in the project, the project becomes Federalized requiring all project property acquisitions to be included in the statistical report.

If you have any questions or need additional information, please contact your ADOT LPA Coordinator (Area Map Attached).

Thank you for your cooperation.