

Procurement of Materials and/or Install

Agency Documents Approved By ADOT Procurement Group

- Completed ADOT Procurement Code Checklist
- Procurement Code
- Other Procurement Procedures or Contract Documents, as needed.

Submit to ADOT LPA Section before November 3, 2023

Assessment Questions

Question	Y/N	Document, Page, Paragraph <i>(To be completed by CA)</i>	Check if changed since 2019 <i>(CA to complete)*</i>	Item of Concern <i>(SME use only)*</i>
What is your process on training Procurement staff on managing federally funded projects?				
Do the Procurement Procedures or Contract Documents require the following for federal-aid contracts:				
Written competitive bidding thresholds for informal bids and purchases between \$10,000 and \$100,000 are to be awarded to a small business if possible?				
Bid lists compiled and maintained through Arizona Procurement Portal (APP) or similar eProcurement method?				
Verification of employment records of contractors and subcontractors using e-verify?				
Compliance with the Significant Procurement Role requirements?				

See **Appendix B** for additional resources.

The Certification Acceptance Agency attests to the following (check the following applicable box):

 No changes made since 2019

 The following changes since 2019 are noted above

Agency – Prepared by:	
Signature	
Printed Name	
Title	
Date	

ADOT – Approved by:	
Signature	
Printed Name	
Title	
Date	

****Item of Concern Documentation:***