September 28, 2015

Subject: New ADOT LPA Section Communication Protocol

To All LPA Section Customers/Partners/Stakeholders:

Effective immediately, the ADOT LPA Section is changing the way that all formal communication will be distributed to the Local Entities. The LPA Section is now utilizing GovDelivery, an application that allows the section to reach more of our local partners and more accurately maintain an up to date contact list. GovDelivery allows individuals to sign up and choose to receive communication from the LPA section in either an email or text message format. The application also gives each of our local partners the opportunity to have any employee from their organization sign up to receive communication from the LPA Section and self-manage their contact information. Here is the link to subscribe:

https://public.govdelivery.com/accounts/AZDOT/subscriber/new

The ADOT LPA Section has compiled all previously used active email contacts used for formal communications and manually entered them into the application, so many LPA partners will automatically receive email communication via the new application. Keep in mind that only email contacts were utilized for this purpose. To receive SMS/Text notifications, a user will need to sign up again through the process and select that method of communication.

The ADOT LPA Section has also launched a new online LPA Contact Registration tool. This new tool will allow our local partners to electronically enter contact information to be included in the LPA Section master contact list.   In addition to GovDelivery, this master contact list may be utilized to send notifications to ensure notifications are being provided to as many stakeholders as possible. The LPA Section is requesting registration through both systems to ensure all communications will be received. Here is the link to the registration form:

http://www.azdot.gov/business/programs-and-partnerships/LocalPublicAgency/contact-us/local-public-agency-registration

It will be the responsibility of each agency to ensure that the appropriated individuals are signed up for both of the new communication tools. Just as before, all formal communications disseminated by the ADOT LPA Section will be posted to the ADOT LPA website.

Please contact Eric Boyles at EBoyles@azdot.gov or 602-712-4428 if you have any questions.

Sincerely,

Eric Boyles

for
Bahram Dariush
LPA Section Manager