

Meeting Summary

NAVAJO COUNTY REGIONAL TRANSPORTATION PLAN

PROJECT KICKOFF MEETING

Wednesday, January 23, 2007

Location: Navajo County Public Works Department, Holbrook

Attendees:

See attached sign-in sheet.

This initial meeting was held with the Navajo County Regional Transportation Plan (NCRTP) Technical Advisory Committee (TAC) to review the project work plan, present preliminary population and employment estimates, and discuss specific study issues.

Discussion Items

1. Project Introduction

Jim Matteson, Navajo County Engineer, introduced the Wilson & Company (WCI) project manager, Jim Townsend. WCI provided an overview of the Small Area Transportation Study (SATS) process that is shaping the NCRTP work program. WCI explained that this new study will build off of the studies completed in 2007 for Southern Navajo County and the Southern Navajo County communities. Its recommendations will be integrated with the previous south county study, and it will retrofit portions of the Southern Navajo/Apache County Sub Regional Transportation Plan as well as update the individual community plans of Snowflake, Taylor, Show Low and Pinetop-Lakeside and create new community plans for Holbrook and Winslow.

While the NCRTP will follow the SATS process, WCI explained that the transit element would be developed as part of separate statewide study. Charlene FitzGerald of ADOT added that the likely outcome of the statewide transit study will be recommendations to develop detailed feasibility studies and that there was currently a study for a commuter route near ShowLow.

TAC approved the project work program.

2. Population and Employment Estimates

WCI presented population and employment estimates developed for the Southern Navajo/Apache County Sub Regional Transportation Plan and a subsequent impact fee feasibility study. These estimates cover the communities of Holbrook, Winslow, Heber, and southern Navajo County. As part of the work program, WCI will develop population and employment forecasts for the remaining rural portions of the county. The impact fee study is very preliminary in nature, and is outside of the scope of this Transportation Plan.

The Technical Advisory Committee (TAC) discussed the growth forecasts, and approved them for use in the study.

3. Special Topics

WCI presented special transportation topics for Winslow and Holbrook for TAC discussion. The TAC members from each community reviewed and approved the initial list of special topics. TAC members also annotated maps showing the location of planned developments and potential roadway improvements.

4. Project Schedule

After discussion of special topics, WCI presented the 18-month project schedule, noting milestone TAC meetings. The TAC discussed the public involvement process noting that the public outreach schedule may need to be coordinated to correspond with city council meetings. Additionally, the TAC asked that the locations be discussed further to maximize the participation from all communities in the study area.

The next TAC meeting is anticipated to be during July. Potential agenda items will include:

- Existing conditions assessment
- Refined population and employment projections
- Traffic Analysis Zone development
- Future roadway networks