



## Meeting Notes

### La Paz Transportation Study Technical Advisory Committee Meeting January 27, 2009

#### Attending

Tom Simmons, La Paz County  
Charlene FitzGerald, ADOT MPD  
Mark Catchpole, ADOT MPD\*  
Guy Gorman, Town of Parker Community Development  
Emmett Brinkerhoff, Town of Quartzsite Public Works  
Deanna Pflieger, Arizona Game & Fish Department  
Bill Knowles, Arizona Game & Fish Department  
Paul Patane, ADOT Yuma District\*  
Michael Jones, ADOT Yuma District\*  
Lucy Shipp, ADOT Yuma District Public Information Officer (PIO)\*  
Michele Beggs, ADOT Kingman District, PIO  
Pete Lima, Lima & Associates  
Rob Bohannon, Lima & Associates  
\* Participated by telephone

#### Review of Scope of Work

Pete Lima reviewed the scope of work for the study. He went through each task and comments and questions were taken. The public involvement coordination by the consultant was discussed for the scope of work as described below. The difference between Technical Advisory Committee (TAC) members and stakeholders was explained. TAC members are representatives of agencies that provide technical advice throughout the study. Stakeholders are those who have an interest in the study conduct and outcome such as emergency services, schools, chambers of commerce, and other community, state, and federal agencies. There are overlaps between TAC members and the individuals as stakeholders.

During the discussion of the existing and future conditions some issues were identified. ATVs are a major issue in the study area. There was a discussion on non-motorized facilities

including major pedestrian facilities and trails. There was a question if access by boats to the River would be included in the study. The study will look at the issue of access roads and parking for boating. A question was asked about the Utility/Solar project in Arizona and if it would impact access. The BLM has potential sites on its website. Lee Tanner, Solar Mission is a contact for the study.

The work plan that was distributed will be refined and submitted to the TAC. One major item to be included in the revised work plan is the traffic count program and count locations that were provided by ADOT, the Towns, the County, and the CRIT per the scope of work. The schedule was briefly reviewed and will be updated to include specific months in the schedule columns. There was a discussion on how and when the stakeholder meetings would be held. Lima will gather a stakeholder list from TAC members and Logan Simpson Design, the PI consortium. We will meet with the individual stakeholders during February.

### **Discussion of Data Request**

A data request form was handed out and reviewed. Pete Lima requested maps in electronic form if available. La Paz County and Quartzite have GIS maps. Parker is in the process of preparing maps in GIS form. It was noted that the Draft BLM Resource Management Plan is due in March-April 2009. It will be available on BLM's website. The BLM also has maps of the ATV trails and the Long-term Camp Areas (LTCAs). Arizona Game and Fish will forward to Lima the GIS map for wildlife corridors in the study area. Lima will contact the TAC agencies to clarify map availability.

Charlene FitzGerald asked the TAC members to fill in the data request form and return to Lima by February 16<sup>th</sup>.

### **Public Involvement**

The public involvement process for the study was reviewed. The ADOT Community Public Partnership Consortium will be responsible for the public involvement. Logan Simpson Design will be the responsible consultant for the public involvement process. Dianne Simpson Colebank is the contact for the firm. Logan Simpson Design will be responsible for developing all outreach materials including newspaper ads, preparing handouts and display boards, and document the Public Involvement Summary Reports. In addition they will schedule and take minutes of public meetings and contract for meeting locations and develop meeting notices. Pete Lima said that they need to make sure that Logan Simpson Design's graphic software is compatible with Lima's to ensure graphics are produced in a high quality format for the displays.

## **Discussion of Traffic Counts**

The traffic count program and potential count locations were discussed. Pete Lima explained that the study is looking at regional traffic patterns and that Lima needs primarily mid-segment counts for the modeling calibration.

A permit is required from ADOT for the traffic count. The permit is available from the ADOT website and should be sent to Paul Patane, Yuma District. Lima will contact the CRIT to identify what permits are required for collecting traffic counts on the reservation.

## **Action Items**

- TAC members will fill in the data request forms and send Lima the requested data by February 16<sup>th</sup>.
- Lima will contact ADOT, Logan Simpson Design, La Paz County, Parker, Quartzsite, and CRIT to compile a stakeholder list.
- Lima will contact the individuals responsible for GIS in the County, Parker, Quartzsite, and CRIT.
- Parker will send Lima a pdf of the Parker General Plan.
- Lima will have forms completed for permits to collect traffic data for ADOT and CRIT.
- Lima will finalize the traffic count locations and send to the TAC members for concurrence. Traffic counts will be collected during the weeks of February 2<sup>nd</sup> and 9<sup>th</sup>.
- Lima will contact ADOT to request the TransCAD Statewide model data for the western framework study.