



Doney Park Multi-Modal Transportation Plan
MPD Task Assignment 32-10
PG TD0484
Contract # TO8-49-U0001

TECHNICAL ADVISORY COMMITTEE MEETING NO. 1

DATE: FRIDAY, JULY 9, 2010
TIME: 9:00 AM – 12 PM
LOCATION: SUMMIT FIRE STATION
8905 NORTH KOCH FIELD ROAD
FLAGSTAFF, AZ

ATTENDANCE

TECHNICAL ADVISORY COMMITTEE

Justin Feek, *ADOT Multimodal Planning*
John Dalby, *ADOT Flagstaff District*
Mackenzie Nuno, *ADOT Communication and Community Partnerships*
John Aber, *Coconino County Community Development*
Tim Dalegowski, *Coconino County Community Development*
Jeanne Trupaino, *Coconino County*

CONSULTANT TEAM ATTENDANCE

Brent Crowther, *Kimley-Horn and Associates, Inc.*
Amy Rosar, *KDA Creative*

1) Introductions

TAC Meeting No. 1 was held on July 9, 2010 for the Doney Park Multimodal Transportation Study. TAC Meeting agenda items include:

- Introductions
- Work Plan Overview
- Data Collection Needs
- Next Steps
- Table Top Exercise
- Field Review

FOR MORE INFORMATION CONTACT:

JUSTIN FEEK, ADOT PROJECT MANAGER, (602) 712-6196

JOHN ABER, COCONINO COUNTY LEAD CONTACT, (928) 679-8850

BRENT CROWTHER, KIMLEY-HORN AND ASSOCIATES, INC., (520) 352-8632



Justin Feek welcomed the TAC members to the meeting, and each attendee introduced themselves.

Brent Crowther asked each attendee to briefly highlight their primary interest in the project. A summary of responses were:

- John Aber: The Area Plan coincides with the boundary for this plan. This study will allow the community to move further along in multimodal planning, and expand the multimodal planning effort.
- Jeanne Trupaino: Recreational trails are important. Timberline Trail is one of the major trails. There is already a network of social trails, and there is concern about making formal trail and increasing the popularity of the social trails. We also need to look at trails and pathways for commuting. Jeanne stated that this study should coordinate with stakeholders such as the Regional Trails Committee and Flagstaff Biking Organization (FBO). Martin Ince, with FMPO, should be invited to serve on the TAC. Jeanne noted that the Doney Park study has been discussed at several neighborhood meetings, including the Doney Park Neighborhood Watch meeting.
- John Dalby, ADOT Flagstaff District Development Engineer, will interface with the team on US 89 and I-40 issues

2) Work Plan Overview

Brent Crowther described the project objectives and the tasks that will be completed. The project consists of seven work tasks:

- Task 1: Work Plan
- Task 2: Current Conditions
- Task 3: Future Conditions
- Task 4: Public Involvement, Phase 1
- Task 5: Program of Projects
- Task 6: Public Involvement, Phase 2
- Task 7: Draft Final Report and Executive Summary
- Task 8: Final Report and Executive Summary

The project is anticipated to be completed in a 16-month period.

Work Plan

Brent Crowther described the Work Plan, which is comprised of a description of the study area, work tasks, schedule, and study goals and objectives. The Work Plan also includes a public involvement plan that will be developed by the CCP Consortium firm of KDA Creative.

The study area includes Doney Park, Timberline, Fernwood, Cosnino, and Camp Winona.

Winter roadway maintenance was identified as an area of interest in the Task Assignment. It was noted that the County has been applying de-icing chemicals on Townsend –Winona Road for several years. Public input regarding current winter roadway maintenance practices will be solicited during Public Open House Meeting No. 1.

Project Stakeholders

There was a discussion regarding stakeholders that should be interviewed regarding the study. Stakeholders suggested were:

- U.S. Forest Service (Bryan Poderowski)
- Regional Trails Group (Jeanne Trupiano serves on this committee).
- Flagstaff Bicycling Organization (Anthony Quintile)
- Flagstaff Unified School District
- Coconino County Sheriff
- Supervisors Metzger (District 4) and Archuleta (District 2)
- NAIPTA (Heather Dalmolin)

Notification of public open houses should be provided to:

- Neighborhood Watch Program

There was a comment that there is an updated Flagstaff Regional Transportation Plan.

Tim Dalegowski has recent traffic volume counts for the area. Tim will provide this to the project team.

It was commented that trails funding would not be enough to fully fund any improvements recommended in this study, but improvements would need to be incremental.

There was a comment that a distribution list may be available from the Supervisors. It was clarified that open house notifications should be sent to the supervisors, who will then distribute to their contacts. The study team will not request contact lists from the County Supervisors.

Public Involvement Plan

Amy Rosar described the Public Involvement Plan. Goals of public involvement activities are:

- Educate the public and stakeholders about the study
- Provide opportunities for community input
- Create a process for building consensus in support of the study recommendations

Two public open house meetings are planned. Comments on the public involvement plan included:

- Remove newspaper ads from the public involvement plan (too costly)
- Provide an insert into Doney Park water bills
- Use the internal County weekly newspaper (contact is Brenda Gray, public relations officer)
- Advertise at Neighborhood Watch meetings, which are held once a month
- A county picnic will be held on August 21. This will be an opportunity to advertise for the public meeting

It was discussed that the public open house meeting will be advanced to September (from November). KDA Creative will determine the time and location for the public meeting. The public meeting will generally include a 15-minute presentation. Public involvement summaries will be prepared that documents the results and input received at each public open house meeting.

Brent Crowther briefly reviewed the other Work Tasks that will be completed. The TAC members agreed that the Work Tasks are consistent with their objectives for the study.

Roundtable Discussion

Brent Crowther allowed each TAC member to provide any other input for the study. Comments were:

- Key project issues include trailheads, crossing issues, drainage, and neighborhood issues.
- The Forest Service has a Travel Management Plan. It includes a Travel Management Rule, which identifies where motorized travel is permitted. There was a comment that the information that is available on-line is out of date (2007).
- There is a Design Concept Report currently underway for I-40, Belmont to Winona. There is a small overlap with this study. Stanley Consultants is conducting the study.

3. Data Collection Needs

Brent Crowther reviewed a table which summarized data items that will be used for the study and resources to provide the data. The status of each item was discussed:

- GIS data will be provided by Kris Estes (Coconino County)
- Traffic count data will be provided by Tim Dalegowski
- Crash data will be provided by ADOT (Justin Feek)
- It was requested that the TAC forward to the project team any other plans and studies that may be beneficial to the project team
- It was commented that a resource for the project is GIS information from the Geospatial Research and Information Laboratory (Grail Labs) at NAU. The contact for the Grail Lab is Mark Manone.

4. Next Steps

The next steps on the project include completing the current and future conditions summary. The project team will perform a field review. A schedule for completing stakeholder interviews will also be established.

Public Open House 1 will be held in September 2010. Public Open House meeting materials may be distributed electronically to the TAC for review and discussion.



5. Table Top Exercise and Field Review

During the table top exercise, participants were asked to mark up on the provided map:

- Activity centers
- Areas of high multimodal activity
- Multimodal transportation needs
- Potential connections
 - Shared use paths
 - Sidewalks
 - Shoulder improvements / bicycle lanes
 - Difficult pedestrian or bicycle crossings

Areas that were circled as activity centers were:

- US 89 near:
 - Snowflake Drive
 - Burris Lane
 - Silver Saddle Road
 - Campbell Avenue (currently there is an unpaved pathway on Campbell Avenue)
 - Copeland Lane
- Silver Saddle Road at Koch Field Road/Doney Park Lane
- Townsend-Winona Road at Lumberjack Blvd

Comments that were marked on the map were:

Ideas for Paths

- US 89, Snowflake Drive to Copeland Lane
- Sunset Drive, US 89 to Doney Park Lane
- Townsend-Winona Road, Koch Field Road to US 89
- Koch Field Road, Townsend-Winona Road to Lunar Drive (via Doney Park Lane)
- Provide a loop system in the area bounded by Koch Field Road / Doney Park Lane/Antelope Lane/Slayton Ranch Road/Townsend – Winona Road

Other comments noted on the map, and discussed with TAC members were:

- Slayton Ranch Road is a popular walking route. This intersection with Townsend-Winona Road should be reviewed.
- Koch Field Road has a park, preschool, and an existing paved path. The pathway ends at Kavanaugh.
- The bridge on Koch Field Road over the Rio de Flag is not pedestrian friendly.
- There is an unpaved pathway on Campbell Avenue.
- There are conflicts within neighborhoods to get to Forest Service Lands (e.g. ATVs, parking).
- The public works perspective is that paths could possibly be located near the schools, a shared use path is a possibility, and wide shoulders are desirable.



- US 89 trails should be located as close to the far edge of the right-of-way as possible
- There have been discussions about park and ride lots in the Doney Park area
- Medians on US 89 may be acceptable to ADOT.
- Input from the public will be needed to assess where the needs are, and what types of improvements are needed.
- Other intersection that should be looked at in the study include:
 - Cosnino Rd at stop sign in Cosnino Subdivision
 - Townsend-Winona Road / US 89 intersection
 - Silver Saddle Rd / US 89 intersection
 - Silver Saddle Rd from US 89 to Stardust
- Create a GIS base showing:
 - Trailheads
 - Forest access paths
 - Trail corridors (existing and proposed)
 - Subdivisions
 - Arizona Trail
 - Forest Service system roads
 - Non-Forest Service system roads

Following the TAC meeting, several TAC members walked along Koch Field Road to review bicycle and pedestrian field conditions. Field observations were that a new sidewalk has significantly improved conditions adjacent to the school. A shared use path could be considered on the south side of Silver Saddle Road, connecting to US 89.



Introductions


- Name
- Organization
- What is your primary interest in the project?

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Project Team

- ADOT
 - Justin Feek, ADOT Project Manager
 - Mackenzie Nuño, ADOT CCP
- Coconino County
 - John Aber, Lead Contact
 - Tim Dalegowski, Alternate Contact
- Consultant Team
 - Brent Crowther, Kimley-Horn and Associates (Technical Consultant)
 - Mike Colety, Kimley-Horn and Associates (Technical Consultant)
 - Kristen Bornstein, KDA Creative (Public Involvement Consortium)

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TASK ASSIGNMENT MPD 32-10


2010
Doney
PARK

MULTI-MODAL
TRANSPORTATION
PLAN

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Study Objectives

- Document Multi-Modal Safety Needs
- Evaluate Existing and Needed:
 - On-Street Multi-Modal Accommodations
 - Off-Street Pathways Opportunities
 - Connectivity to Activity Centers
 - Connectivity to Transit Facilities
 - Other roadway and safety improvements required to improve multi-modal travel
- Review Winter Roadway Maintenance Practices
- Develop a Guidance Document for Implementation



TASK ASSIGNMENT MPD 32-10

2010
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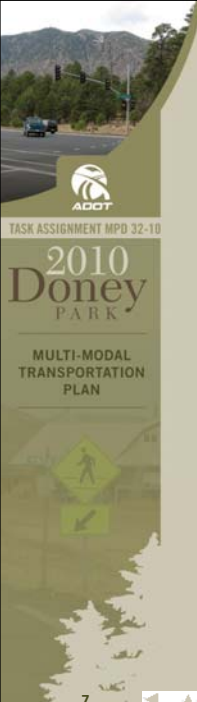
MULTI-MODAL
TRANSPORTATION
PLAN

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Study Area

Legend


- Study Area
- Arterial
- Collector
- Freeway
- Local Streets
- Railroad
- City of Flagstaff
- U.S. Forest Service
- Natl. Park Service
- State Trust Land



Work Plan

1. Work Plan
2. Current Conditions
3. Future Conditions
4. Public Involvement, Phase I
5. Program of Projects
6. Public Involvement, Phase II
7. Draft Final Report and Executive Summary
8. Final Report and Executive Summary

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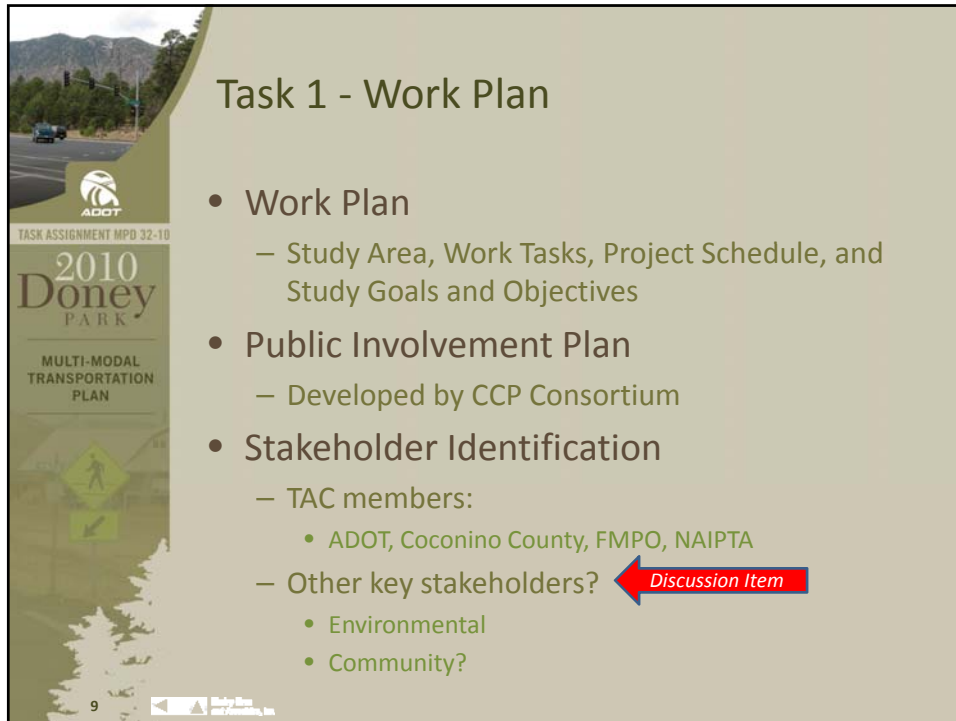
Project Schedule

WORK TASKS	MONTHS																
	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
1 Work Plan		◆															
2 Current Conditions		—	—	—	—												
3 Future Conditions		—	—	—	—	◆											
4 First Phase of Public Involvement							●										
5 Program of Projects							—	—	—	—	◆						
6 Second Phase of Public Involvement												●					
7 Draft Final Report												—	—	◆			
8 Final Report and Executive Summary															—	—	◆
Technical Advisory Committee Meetings		+			+				+				+				+
**Public Open House Meeting																	◆

◆ Distribution of Task Document + Meeting ● Public Involvement ◻ If Necessary

1. Project Work Plan
2. Working Paper No. 1 — Current and Future Conditions
3. Working Paper No. 2 — Program of Projects
4. Draft Final Report and Executive Summary
5. Final Report and Executive Summary

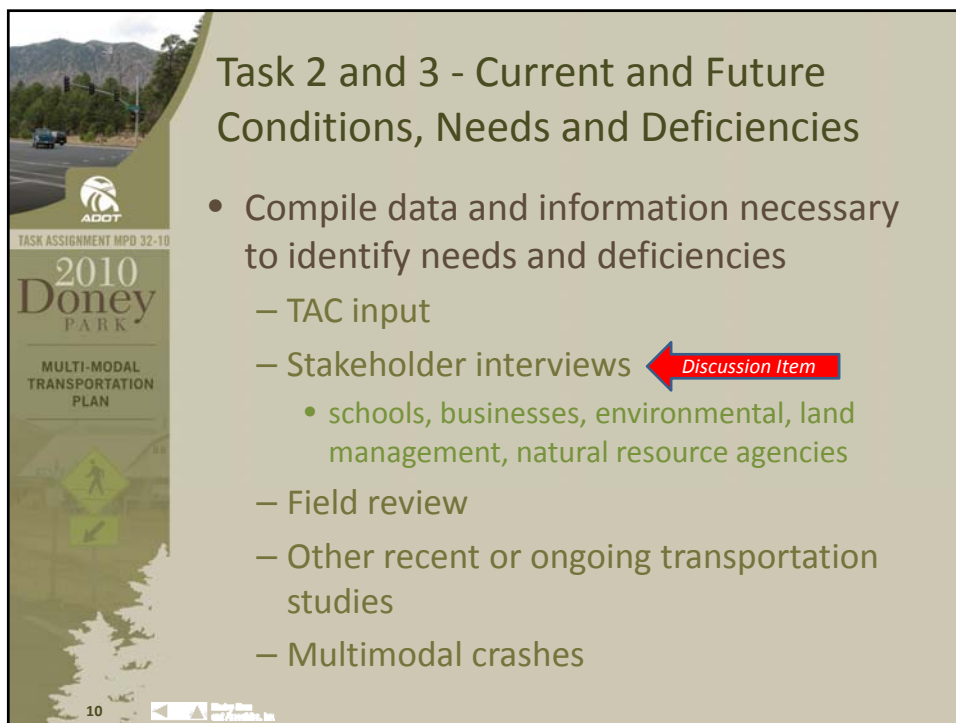
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Task 1 - Work Plan

- Work Plan
 - Study Area, Work Tasks, Project Schedule, and Study Goals and Objectives
- Public Involvement Plan
 - Developed by CCP Consortium
- Stakeholder Identification
 - TAC members:
 - ADOT, Coconino County, FMPO, NAIPTA
 - Other key stakeholders? **Discussion Item**
 - Environmental
 - Community?


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Task 2 and 3 - Current and Future Conditions, Needs and Deficiencies

- Compile data and information necessary to identify needs and deficiencies
 - TAC input
 - Stakeholder interviews **Discussion Item**
 - schools, businesses, environmental, land management, natural resource agencies
 - Field review
 - Other recent or ongoing transportation studies
 - Multimodal crashes


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Task 2 and 3 - Current and Future Conditions, Needs and Deficiencies

- Land use patterns
- Travel data
 - Current volumes
 - Forecast volumes
- Activity center connections
- Transit needs and deficiencies
- Special focus on US 89
 - Shared use path?
 - Crossings?
- Winter roadway maintenance practices

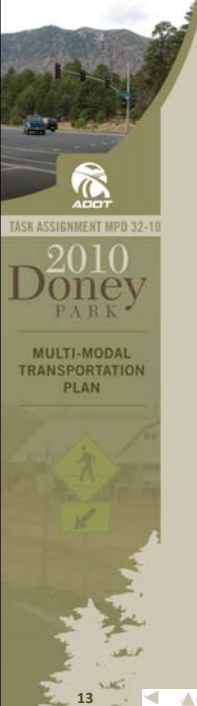
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Task 4 – Public Involvement, Phase I

- Present findings related to existing and future conditions, needs and deficiencies for public input and review
 - Public open house
 - Mapping for mark-up by the public
 - Others?

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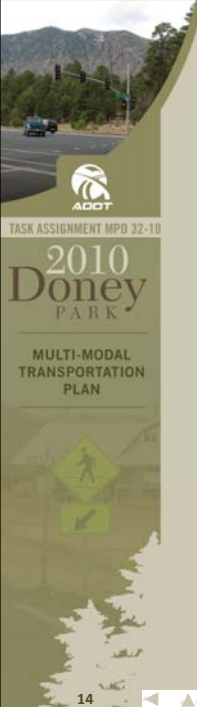


Task 5 – Program of Projects

- Projects that address the needs and deficiencies
 - Pathways, sidewalks, shoulders pedestrian bridges, future design studies
 - Conceptual layout for U.S. 89 shared use path
 - Prioritize into near-term, mid-term, and long-term

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Task 6 - Public Involvement, Phase II

- Present information and findings related to the program of projects for public input and review

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MULTI-MODAL TRANSPORTATION PLAN
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The image shows the cover of the '2010 Doney Park Multi-Modal Transportation Plan'. It features the AADOT logo at the top, followed by 'TASK ASSIGNMENT MPD 32-10'. The main title is '2010 Doney PARK MULTI-MODAL TRANSPORTATION PLAN'. Below the title is a graphic with a green diamond containing a white pedestrian icon and a green square containing a white bicycle icon. At the bottom left of the cover is the number '15' and at the bottom right is the 'Doney Park and Area, Inc.' logo.

Task 7/8 – Draft and Final Report and Executive Summary

- Prepare a Final Report that contains a compilation of data from all working papers and input received from the stakeholders and the public



The image shows the cover of the '2010 Doney Park Multi-Modal Transportation Plan', identical to the one above.

Public Involvement Plan: Goals

- Educate the public and stakeholders about the study
- Provide opportunities for community input
- Create a process for building consent in support of the study recommendations



Public Involvement Plan: Meetings

- Public Meetings are scheduled for:
 - November 2010 (should we move this closer?)
 - April 2011
- Locations to be determined
- Project team members will give brief presentations followed by a question and answer session

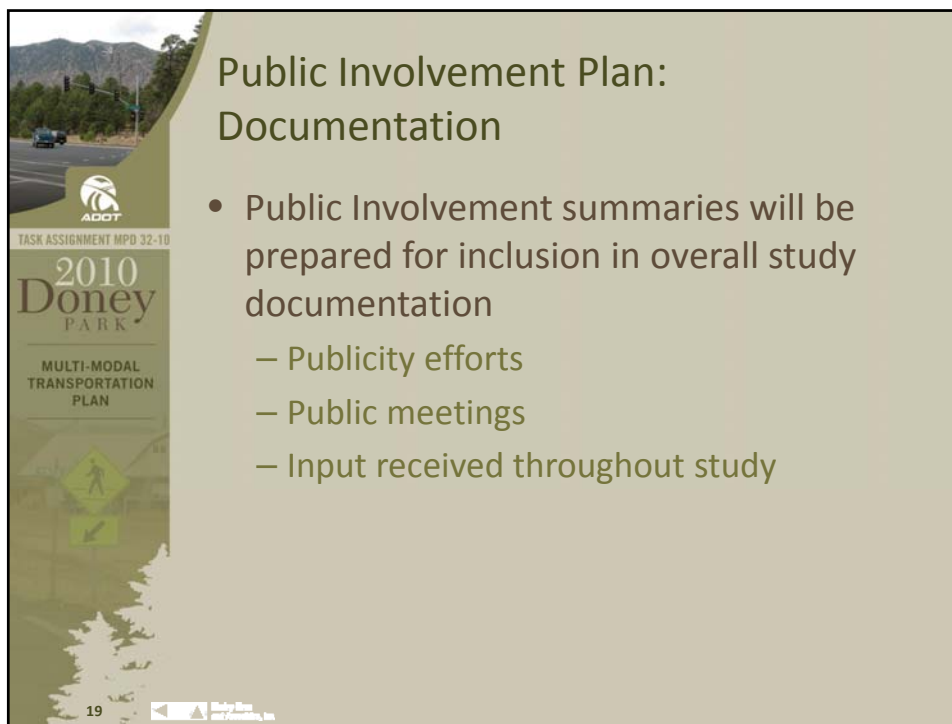
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Public Involvement Plan: Notification

- Newspaper ads in Daily Sun
- Create earned media opportunities
- Post notifications on local websites
- Distribute posters throughout community
- Distribute email notifications to a distribution list
- Others?
 - Include notifications in utility bills?

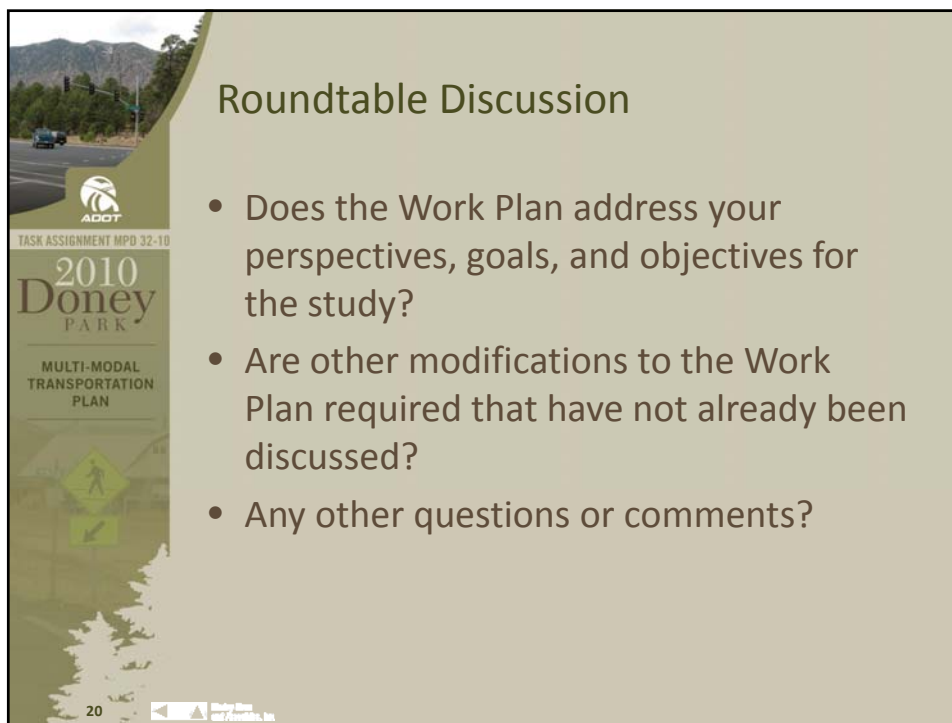
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Public Involvement Plan: Documentation

- Public Involvement summaries will be prepared for inclusion in overall study documentation
 - Publicity efforts
 - Public meetings
 - Input received throughout study

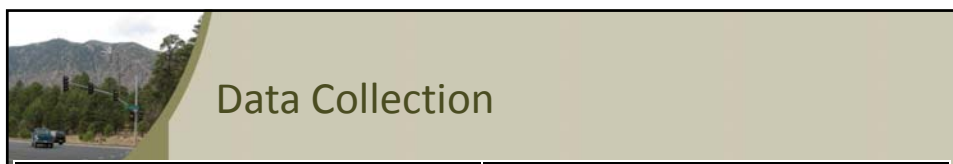
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Roundtable Discussion


- Does the Work Plan address your perspectives, goals, and objectives for the study?
- Are other modifications to the Work Plan required that have not already been discussed?
- Any other questions or comments?

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Data item	Providing Party
GIS data -Street network, shared use paths / multi-modal infrastructure -Existing and future land use -Parks, schools, etc. -Other?	Coconino County
Multimodal crash data - bicycle and pedestrian crashes (most recent 5-years available)	ADOT,
Traffic volume data (if available)	Flagstaff MPO, Coconino County
Other plans and studies	Flagstaff MPO, Coconino County, ADOT, NAIPTA
Other data?	

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Next Steps

- Current and Future Conditions Summary
 - Stakeholder Interviews?
 - Field Review
- TAC Meeting No. 2 (October 2010)
- Public Open House No. 1 (early November 2010)



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Mapping Exercise

- Brainstorm with the group, mark-up on the map:
 - Activity centers
 - Areas of high multimodal activity
 - Multimodal transportation needs
 - Potential connections
 - Shared use paths
 - Sidewalks
 - Shoulder improvements / bicycle lanes
 - Difficult pedestrian or bicycle crossings



Field Review

- Purpose:
 - From the issues that were identified by the group, select 2 or 3 locations to visit
 - Examples:
 - US 89 (shared use path)
 - End of paved path on Koch Field Road
 - Bridge on Koch Field Road over the Rio
 - Slayton Ranch Road / Townsend-Winona Road Intersection
 - Cosnino Road at stop sign in Cosnino Subdivision
 - Townsend-Winona / US 89 intersection
 - Existing unpaved path on Campbell Ave
 - Silver Saddle Road / US 89 intersection
 - Silver Saddle Road, US 89 to Stardust