

Management Team Meeting August 19, 2010

Town of Taylor, Town Hall
1:00pm – 3:00pm

Meeting Summary

Attendees:

Rob Emmet, Town of Snowflake
Ron Solomon, Town of Taylor
Stu Spalding, Town of Taylor
Charla Glendening, ADOT MPD
Jim Townsend, Wilson & Company
Dan Marum, Wilson & Company
Sunny Bush, URS (ADOT CCP)

Study Overview

The study team will examine the proposed roadways from the Southern Navajo Transportation Study, the Town of Snowflake General Plan and the Town of Taylor General Plan to identify functionality and probable alignments for a select set of 4 or so proposed roadways. This will provide a solid foundation for the two towns towards implementation. No new roadways outside of these documents will be examined, so public involvement activities will not be a key element of this project.

Refine Scope of Work

- The Management Team agreed with the Scope of Work as it was prepared; however Rob Emmet and Ron Solomon will look through the scope again to make sure it is comprehensive for this study.
- This August 19 kick-off meeting will serve as TAC meeting #1.
- TAC Meeting #3 can be converted to a joint Council meeting in December or January. Rob Emmet and Ron Solomon will work to identify a proper date.

Define Study Area

- Jim Townsend will look at the MPA boundary and compare with the current TAZ structure.
- Jim Townsend will send out a proposed study area map.

Data Requests

- All data requests from Taylor and Snowflake will be funneled through Ron Solomon and Rob Emmet respectively.

Travel Model

- Jim Townsend and Charla Glendening coordinated with ADOT modeling staff and gained consensus that the year 2006 Central Navajo County travel demand model would be the proper base year model to use. The Management Team agreed with this assessment.

Project Schedule

- The project schedule was acceptable.
- An Open House and joint Council meeting is desired for December or January. Rob Emmet and Ron Solomon will secure a date and location.

Develop TAC Member List

The TAC list was discussed to include:

- Rob Emmet
- Ron Solomon
- Taylor Planning & Zoning
- Snowflake Planning & Zoning
- Chamber of Commerce
- Fire Department
- Navajo County
- ADOT Holbrook District
- ADOT Globe District

Rob Emmet and Ron Solomon will provide contact information for the individuals that are not on the Management Team. Charla Glendening will send out the invitation to participate on the TAC. The TAC meeting is preliminarily scheduled for October 28, 2010 at the Taylor Fire House Training Facility.

Public Involvement Strategy

Public involvement will be primarily through the TAC and two public meetings. The public meetings will also be joint Council sessions in December/January and towards the end of the project. The December/January meeting will discuss the existing and future conditions, and will work to gain validation on the four or so conceptual alignments that the study team should move forward with. The April open house and Council session will summarize the project findings.

Action Items

Jim Townsend:

- Provide aerial base map to the Management Team
- Provide DRAFT study area boundary to the Management Team
- Provide TAZ map to the Management Team
- Provide 2006 network map to the Management Team
- Provide 2015 network map to the Management Team
- Provide 2020 network map to the Management Team
- Provide 2030 network map to the Management Team
- Provide year 2006, 2015, 2020 and 2030 Travel Model socioeconomic data by TAZ to the Management Team

Rob Emmet and Ron Solomon:

- Provide contact information for the TAC members to Charla Glendening
- Mark up the maps provided by Jim Townsend to include:
 - Possible alignments of new roadways
 - Functional classification of existing and proposed roadways as desired by the towns
- Provide feedback on the study area map
- Review socioeconomic data

Sunny Bush:

- Prepare Public Involvement Plan and submit to ADOT for approval
- Develop Stakeholder List (should include AZTEC Land & Cattle and White Mountain Regional Transportation Committee, Gravel Pits/Brimhall's, among others)

Charla Glendening:

- Send out TAC invitations
- Review study materials