

City of Sierra Vista Safe Bicycle and Pedestrian Routes Plan

Contract # TO8-49-U0001
Purchase Order PG TD0489
Task Assignment MPD 31-10

KICK-OFF MEETING

June 21, 2010
Via Teleconference
Call-in# 1-866-726-6516
Code: 227698437
2:00 p.m. - 3:00 p.m.

ATTENDANCE

Michael Sanders, *ADOT MPD*

Linda Ritter, *ADOT CCP*

Jeff Pregler, *City of Sierra Vista*

James Hartman, *ADOT Safford District*

Donald Brush, *City of Sierra Vista*

Consultant Staff in Attendance

Brent Crowther, *Kimley-Horn & Associates, Inc.*

Mike Colety, *Kimley-Horn & Associates, Inc.*

MEETING SUMMARY

A kick-off meeting was held for the City of Sierra Vista Safe Bicycle and Pedestrian Routes Study, on Monday, June 21, 2010. The purpose of the kick-off meeting was to present the draft Work Plan for review and comment. The Work Plan includes a description of work tasks, products, schedule, and a study area map. The following summarizes key discussion items.

Introductions

Following self-introductions, Mike Sanders stated that as the ADOT Project Manager, he is responsible for overall management of the study. In addition, he is responsible for reviewing how the study recommendations may impact SR 90 and SR 92. It will be important to ensure that ADOT policy is followed.

Work Plan Overview

Current and Future Conditions

- Brent Crowther explained that the study area generally includes the City of Sierra Vista incorporated limits and county islands, with exception to Fort Huachuca.
- Jeff Pregler stated that he agrees with the study area shown and appreciates that it extends east toward Molson Road, which is a future growth area.
- Brent asked if the City envisions a pedestrian/bicycle user map or a long-term planning map. Donald Brush stated that the City envisions a pedestrian/bicycle user

map. It was stated that a larger fold-out map will be more user-friendly than an 11" x 17" map. The final user map will be produced during the Final Documentation phase of the study.

- Data that is needed to conduct the study was discussed:
 - 1) City of Sierra Vista will provide GIS base mapping of the roadway system, parcels, on-street bicycle lanes, shared-use path network, zoning and land use mapping (including schools and parks)
 - 2) Jeff Pregler will review base mapping and identify major shopping nodes and commercial centers.
 - 3) City of Sierra Vista will provide aerial photography. Jeff will work with City IT staff to determine the best format for transmission to Kimley-Horn. Kimley-Horn prefers a format that is geo-referenced and compatible with ArcGIS.
 - 4) City will provide, as available, traffic volume data that has been collected to support other projects and studies.

Identification of Needs and Deficiencies

- A primary outcome of the review of current and future conditions will be identification of the Sierra Vista bicycle and pedestrian routes. These routes will consist of both direct routes on major streets, as well as in-direct routes on lower volume streets that are conducive to bicycling. Deficiencies (needed improvements) to improve these routes and make them more bicycle or pedestrian-friendly will be identified.
- A field review with Technical Advisory Committee (TAC) members will serve as a key input to the identification of bicycle and pedestrian routes and their needs and deficiencies. The field review will be held in conjunction with TAC Meeting No. 1. It was discussed that this field review will be limited to members of the TAC.

Identification of Needs and Deficiencies

- Linda Ritter stated that the public involvement budget is very limited. The budget will only allow for a single public meeting. As such, alternative methods of soliciting public input are required. It was suggested that a survey instrument, using surveymonkey.com, may be a good alternative.
- After discussion, it was decided that it is better to host the single public open house meeting near the beginning of the study. The public meeting will be held in late October/early November so as to accommodate part-year residents.
- The public open house meeting will consist of a 10 to 15 minute presentation followed by a public review of presentation boards. Members of the project team will be available to answer questions. Several tables will also be set up that contain mapping of Sierra Vista, for the public to mark-up. The public may be asked to identify potential bicycle routes, key issues and deficiencies, etc.
- Jeff stated that he can provide a contact database to Linda. While participation by the bicycle community will undoubtedly be strong, we need to make sure that pedestrian issues are also well represented.
- In lieu of a second public meeting to review draft study documents, study documents will be distributed electronically or posted on the project website.

Program of Improvements

- Projects that address the needs and deficiencies of the bicycle and pedestrian routes will be identified. These will be categorized into simple, moderately complex, and complex projects.

Final Documentation

- Final documentation will include development of the bicycle user map. It was discussed that limited funds are available within the project budget to produce mass copies of the bicycle user map. Donald Brush stated that the City will need to find alternate funds to mass-produce the bicycle user map.
- The final report will identify future improvements to the bicycle and pedestrian routes, such as pathway connections, way-finding signage, etc.

Roundtable Discussion

- Jeff Pregler stated that the Work Plan, as presented, is what the City had envisioned for this project. They are particularly looking forward to developing the user friendly bicycle and pedestrian map.
- Communication protocol was discussed. Please copy Mike Sanders on emails.
- Mike Sanders will provide 5-year bicycle/pedestrian crash history. Jeff Pregler will contact Sierra Vista PD to obtain bicycle/pedestrian crash data for 2009 and 2010.

Next Steps

- TAC Meeting No. 1 has been scheduled for August 11, 2010, at 9:00 a.m. A field review will be held in conjunction with TAC 1.