



TAC MEETING MINUTES

1) **Introductions**

Rick Powers opened the meeting and asked everyone to introduce themselves, see sign-in sheet for list of attendees. The discussion points are shown in the attached PDF of the PowerPoint presentation made during the meeting.

2) **Study Progress Update**

Rick gave a brief update on the progress of the study. We are progressing well on the existing and future condition assessment and both will be documented in the draft of WP1. Additionally recommendations for future transit service enhancements and the capital improvement plan will be presented in draft WP2 scheduled to be completed next week.

3) **Existing Conditions Report**

Rob Bohannon presented a summary of the existing condition assessment, see attached PowerPoint slides for details.

4) **Future Conditions Report**

Rob Bohannon presented an overview of future conditions and needs, see attached PowerPoint slides for details. Rob also presented a summary of the surveys that San Carlos Transit Services provided. There were 840 surveys received. The surveys showed interest in expanding the service to Phoenix, Tucson, and Whiteriver. A summary of findings and the comment forms will be documented in the Phase I Public Involvement Report.

5) **Recommendations to Enhance Service**

Rob Bohannon presented the recommended transit service enhancements and capital needs requirements, see attached PowerPoint slides for details.

6) **Public Involvement Update**

Joe Carter was able to reserve the meeting facilities for April 14, 2011 for the Phase II Public Involvement meetings, to present transit service enhancements and seek feedback and comments from the public on the evaluation criteria and recommendations. The comment forms from the last meeting in San Carlos are missing, everyone will check to see if they might have them.

7) **Planning for Round 2 Public Meetings**

Joe Carter indicated that SIMG will make sure that the meetings are well advertised. Bernie volunteered to use the transit vans to transport people to the meetings. Action items include:



- Advertising of the meetings, locally with fliers and in the newspaper – SIMG
- Development of the PowerPoint presentation by next week – Jacobs/RHB
- Development of the Transit Improvement Display Board – Jacobs/RHB

8) Action Items/Next Steps

Rick reviewed the schedule for completing the study as summarized below:

- WP1 & WP2 to TAC next week
- Draft Public Meeting round 2 presentation by next week
- April 14 – Public Meetings Round 2 in Bylas and San Carlos
- End April/First May (Draft Final Report)
- End May Final Report
- May Start Implementation Plan
- End June Draft Final Implementation Report
- July Final Implementation Report

9) Optional Transit Service Ride-Along

Veronica provided a ride-along for the San Carlos routes. Several of the bus stops were photographed.

Attached: Sign-in Sheet
San Carlos Transit Update
PDF of PowerPoint Presentation