December 21, 1992

Engineering Consultants Services

INFORMATION BULLETIN 93-04

TO: CONSULTANTS

FROM: ENGINEERING CONSULTANTS SERVICES

SUBJECT: Conflicts of Interest - Post Employment Restrictions

Enclosed for your information are the current ADOT policy concerning conflicts of interest and the new clause which will be inserted in all ECS contracts signed after December 18, 1992.

Enclosures:

HIGHWAYS DIVISION
POLICY AND IMPLEMENTATION
MEMORANDUM 92-12

ISSUE DATE: 12/18/92
REISSUE DATE:
REVIEW DATE: 11/18/94

SUBJECT: CONFLICT OF INTEREST - POST EMPLOYMENT RESTRICTIONS

APPROVED: Gary K. Robinson
STATE ENGINEER

PURPOSE:

The purpose of this policy and implementation memorandum is to provide guidance concerning conflict of interest restrictions on Consultants use of present or former Arizona Department of Transportation (ADOT) employees on contracts administered by Engineering Consultants Services (ECS).

POLICY:

If a present or former ADOT employee is employed by a consultant which has active contract(s) administered by ECS involving a project or Corridor for which the employee was a decision maker in the selection or approval processes or negotiated and/or approved billings or contract modifications, the consultant is prohibited from employing the employee on any of those contract(s).

IMPLEMENTATION:

The Contract Administrator shall develop appropriate clause(s) necessary to implement the guidance above. The clause(s) will be included in any contracts awarded after the effective date of this policy.

The following Conflict of Interest clause shall be inserted in all contracts awarded by ECS:

CONFLICT OF INTEREST

The CONSULTANT shall not engage the services on this contract of any present or former Arizona Department of Transportation employee who was involved as a decision maker in the selection or approval processes or who negotiated and/or approved billings or contract modifications for this contract.