



# Arizona Department of Transportation

206 SOUTH 17<sup>TH</sup> AVENUE, MAIL DROP 004R  
Phoenix, Arizona 85007

## OUTDOOR ADVERTISING PERMIT APPLICATION

Sign Owner Name \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Area Code \_\_\_\_\_ Office / Home Number \_\_\_\_\_

Area Code \_\_\_\_\_ Office / Home Number \_\_\_\_\_

Area Code \_\_\_\_\_ Fax Number \_\_\_\_\_

Lease Number (Optional) \_\_\_\_\_

### SIGN LOCATION

Highway Route \_\_\_\_\_ Milepost \_\_\_\_\_

County sign is in \_\_\_\_\_

Nearest city to sign site \_\_\_\_\_

Is proposed sign in city limits?  YES  NO

Direction of travel: N S E W (Circle one)

Direction to nearest off-premise sign on same side of road:

Distance to nearest sign in feet: \_\_\_\_\_

N S E W (Circle One)

Will this sign be an electronic variable message sign:  YES  NO

**NOTICE: The Federal Highway Administration is conducting a study of potential safety hazards posed by Electronic Variable Message Signs (EVMS). If it is determined that EVMS pose a risk to traffic safety, a permittee with the EVMS may be required, at their own expense, to modify or removed the electronic variable message capabilities of the sign allowed under this permit.**

**IF SIGN SITE IS OUTSIDE CITY LIMITS, PROVIDE INFORMATION FOR THE FOLLOWING SIX QUESTIONS:**

1. What is the name of the nearest commercial/industrial activity on the same side of highway? \_\_\_\_\_
2. What is the direction to commercial/industrial activity? N S E W (Circle One)
3. Is commercial/industrial activity within 1000 feet of sign and on the same side of highway?  YES  NO
4. Is sign within 3000 feet of a traffic interchange where a commercial/industrial activity is located?  YES  NO
5. Is the site within 500 feet of the highway widening at the exit or entrance ramps of an interchange?  YES  NO
6. Is the site within 500 feet of the entrance or exit to a rest area?  YES  NO

*By signing this application, I acknowledge that the information given and statements made in this application are true and correct to the best of my knowledge and that I have been given permission in writing, by the property owner. I understand that any false or misleading information on this application, or any violation of the Arizona Outdoor Advertising Regulations, R17-3-701 and R17-3-701.01, shall result in the revocation of this permit. I further understand that within thirty days from the date the sign is installed, the official-issued decal shall be affixed on a permanent surface near the portion of the sign structure closest to the main traveled way and clearly visible from the highway. I also understand that the permit will be void if the sign is not erected in 120 days from the date of the permit. (Signs bearing permit decals for signs other than the sign for which they were issued shall be in violation). This application is subject to the condition that permittee comply with local governmental regulations relating to Outdoor Advertising. Ref: ARS § 28-7914*

Sign Owner / Agent Name (Please print) \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_

**Note: Applicant must ensure that the local zoning authority completes the following section before submitting the application to ADOT.**

County Assessor \_\_\_\_\_ — \_\_\_\_\_ — \_\_\_\_\_  
Book Map Parcel

Zoning Code where sign is to be placed \_\_\_\_\_

Zoning Official Name (Print) \_\_\_\_\_ Zoning Official Signature \_\_\_\_\_ Title \_\_\_\_\_

Office Phone Number \_\_\_\_\_

Date \_\_\_\_\_

**NOTE: Along with the application, the sign owner shall provide the following:**

1. A signed lease or letter from the property owner granting permission to place the sign.
2. An 8 ½" x 11" diagram of proposed site showing landmarks, side roads, milepost markers, etc. sufficient to locate the site.
3. A check or money order in the amount of \$20.00 made payable to the Arizona Department of Transportation.
4. A complete legal description of sign site including book, map, parcel number, section, township, and range (may be obtained from zoning authority or County Assessor).
5. An 8 ½" x 11" sketch/drawing of the sign structure and facings including dimensions.

**NOTE: Before submitting the application, please ensure the proposed site is marked with a stake and ribbon and that the sign owner's name is printed on the stake.**