

ADOT ROW Audit Workshop Outline:

WHERE DOES THE ARIZONA DEPARTMENT OF TRANSPORTATION RECEIVE THE AUTHORITY TO PERFORM AUDITS ON THE LPAS FEDERALLY FUNDED PROJECTS:

Obligations and Responsibilities of ADOT to the Local Public Agents (LPAs):

ADOT/FHWA Stewardship Agreement
49 CFR 24.4 ---- 49 CFR 24.603 ---23 CFR 710.201
49 CFR Part 18 .26
ADOT / LPA Agreement
ADOT ROW Manual
ADOT LPA ROW Manual

Several Kinds of audits:

ADOT /FHWA combined Audit (usually means there are dire anomalies)
ADOT sample of Federally Funded project files audit (usually a %)
An ADOT individual project audit (requested or heard of anomalies)

Use of checklists>> acquisition/relocation/ property management

Use a 5 page document to go over every aspect of the acquisition/relocation

ADOT makes sure these two most important items are documented (copies) are in the file (the environmental Clearance and the “Authority to Proceed for Right of Way” from FHWA).

ADOT checks to see that the LPA did provide this information to the property owner.

ADOT reviews the plans to see where the right of way is located and if all has been acquired

ADOT checks to see if a “Title Report” was used and given to the Appraiser.

“Right of Entry” MUST be approved by ADOT R/W Liaison.