



Motor Vehicle Division

36-0101 R07/16 azdot.gov

Mail Drop 546M
Vehicle for Hire
Motor Vehicle Division
PO Box 2100
Phoenix AZ 85001-2100
602-712-5948
VehicleLicense@azdot.gov

**APPLICATION TO OPERATE AS A
TRANSPORTATION NETWORK COMPANY
(TNC)**

Name of Transportation Network Company (TNC)	<i>(Please print. Attach additional sheets if necessary)</i>		
Legal Entity Name	<i>(Please print. Attach additional sheets if necessary)</i>		
Trade Name (if applicable):	<i>(Please print. Attach additional sheets if necessary)</i>		
TNC Business Physical Address* <i>*Note: A Post Office Box is not acceptable for the Physical Address</i>	Physical Address		
	City	State	Zip
TNC Business Mailing Address	Mailing Address		
	City	State	Zip
Designated Point of Contact	Print Name	Job Title	
	Physical Address		
	City	State	Zip
	Telephone Number		
	Email Address		
Business Owner Name	Print Name		
	Physical Address		
	City	State	Zip
	Telephone Number		
	Email Address		
Service of Process Contact	Print Name		
	Physical Address		
	City	State	Zip
	Telephone Number		
	Email Address		

Statements and Attestations
Either the applicant or a designated agent must sign this form

An unsigned form will be returned

At all times, the Transportation Network Company ("TNC") shall have effective liability insurance coverage in the amounts provided in A.R.S. 28-4038.

Print Name *Title*

Designated Point of Contact Signature *Date*

Transportation Network Company

The TNC shall be required to display trade dress to identify the TNC vehicle with a particular TNC while the vehicle is used to provide services. The TNC must file an illustration of the trade dress with the Arizona Department of Transportation (ADOT).

The TNC shall disclose to passengers the fare calculation method on its website or within the digital network or software application

Statute requires the TNC digital network or software application to display a picture of the TNC driver and the license plate number of the motor vehicle used for providing the service.

Within a reasonable period of time following the completion of a trip arranged through a digital network or software application, the TNC shall transmit to the passenger an electronic receipt that lists all of the following:

1. The origin and destination of the trip.
2. The total time and distance of the trip.
3. An itemization of the total fare paid, if any.

The TNC shall implement a zero tolerance drug & alcohol policy on the use of drugs and alcohol while a TNC driver is providing services or is logged in to the TNC digital network or software application but not providing services. The TNC shall provide notice of this policy on its website.

Transportation Network Company Drivers

Before a person may accept trip requests through a digital network or software application, the TNC shall do all of the following:

1. Require the person to submit an application to the TNC that includes the person's name, address, age, driver license number, driving history, motor vehicle registration, motor vehicle insurance information and any other information requested by the TNC.
2. Conduct, or have a third party conduct, a local and national criminal background check for each applicant that includes a search of a multijurisdictional criminal records locator or similar, validated commercial nationwide database, and a national sex offender registry database.
3. Obtain and review a driving history research report for the applicant.
4. Require that all TNC vehicles used by TNC drivers meet state vehicle safety and emissions standards for private vehicles and have at a minimum an annual brake and tire inspection performed by a qualified third party.

The TNC shall make available a customer support telephone number or email address on its digital network or website for rider inquiries.

Print Name *Title*

Designated Point of Contact Signature *Date*

The applicant is familiar with and will comply with **applicable** Arizona Revised Statutes and Arizona Administrative Code.

I certify that the information contained on this application is true and correct and that I will comply with all applicable statutes and rules. I understand that any misrepresentation or misstatement in the application may cause the application to be denied. I agree that, if information changes that was provided by me or by my insurance carrier, I will notify ADOT of such change.

Print Name *Title*

Designated Point of Contact Signature *Date*

Rules	The Arizona Administrative Rules Regulating Transportation by Motor Vehicle, are available at the Arizona Secretary of State.			
Permit Required	Arizona law requires a Transportation Network Company ("TNC") obtain a permit from the Arizona Department of Transportation (ADOT) prior to beginning service.			
Lawful Presence in United States	Arizona law requires that only persons lawfully present in the United States may be issued a license, certificate, registration or permit. When requested, you must produce valid identification.			
Application Requirements	<p>A fee of \$1,000 is required. The application fee paid to the Department is refundable in full if the transportation network company permit application is:</p> <ol style="list-style-type: none"> 1. Denied by the Department, or 2. Withdrawn by the applicant before the Department issues a transportation network company permit. <p>After the permit is issued to the company, it is non-refundable. The TNC permit is valid for three (3) years. Renewal permits are valid for three (3) years.</p> <p>This application and any attachments may be filed by mail or email to:</p> <p>Mail Drop 546M PO Box 2100 Phoenix AZ 85001-2100</p> <p style="text-align: right;">Vehiclelicense@AZDOT.gov</p> <p>Fees will be paid online through your secure.servicearizona.com business account once it has been created.</p>			
Criminal History Record Check/Driver Requirements	<p>NOTE: Arizona law requires that every Transportation Network Company driver have a criminal history record check performed to be qualified to drive. A TNC may not allow a person to act as a TNC driver who:</p> <ol style="list-style-type: none"> 1. Has had more than three moving violations or one major violation pursuant to Title 28 in the preceding three years. For the purposes of this paragraph, "Major Violation" includes attempting to evade the police, reckless driving or driving on a suspended or revoked license. 2. Has been convicted within the preceding seven years. of violation of section 13-706, 28-1381, 28-1382 or 28-1383 or Title 13, Chapter 14, 19, 22, 23, 34 or 35.1. 3. Is listed in a national sex offender registry database. 4. Does not possess a valid driver license. 5. Does not possess proof of registration for the motor vehicle that will be used as a TNC vehicle. 6. Does not possess proof of financial responsibility for the motor vehicle that will be used as a TNC vehicle. 7. Is not at least nineteen years of age. 			
Designated Point of Contact	A TNC must maintain an agent for service of process in Arizona.			
TNC Financial Responsibility/Insurance Requirements				
On and After March 1, 2016 FINANCIAL RESPONSIBILITY REQUIREMENTS		Period 0 (App off-personal time)	Period 1 (App on but a ride request has not been accepted)	Period 2 & 3 (Providing transportation network services as defined in A.R.S. § 28-9551 beginning with acceptance of request)
	TNCs accepting ride requests <i>exclusively</i> through the app	\$15,000 bodily injury to one person/\$30,000 bodily injury to two or more people/\$10,000 property damage.*	\$25,000 bodily injury to one person/\$50,000 bodily injury to two or more people/\$20,000 for property damage. Coverage must be primary and can be maintained by the TNC, TNC driver or both.**	\$250,000 per incident primary commercial motor vehicle liability coverage/\$250,000 per incident commercial uninsured motorist coverage. ***
<p>* These coverage amounts apply to the <i>TNC driver, not the TNC</i> prior to 3/1/2016. A.R.S. §28-4009 and §28-4038(A)(1). ** These coverage amounts apply to <i>either the TNC or the TNC driver</i> on and after March 1, 2016. A.R.S. § 28-4038 (A)(2). *** A.R.S. § 28-4038 (B) + A.R.S. § 28-4038(C)(1) + + A.R.S. § 28-4038 (C)(2)</p>				

The following portions of A.R.S. § 41-1030 are provided for your reference:

- B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorized the requirement or condition.
- D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in action against the state for a violation of this section.
- E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.
- F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.