

# **Coordination of Geotechnical Subconsultant Activities on Consultant-Designed Projects**

**Issue:**

**Concern that investigation / testing by geotechnical subconsultants working directly for the Prime consultant may not be adequate.**

# **Resolution:**

**Develop and implement a policy and procedure to ensure that geotechnical issues are discussed and resolved prior to award of the consultant contract.**

# **Policy Statement: Geotechnical Coordination Meeting**

- **After selection of the Prime Consultant, and before Notice to Proceed:**
  - **ADOT project manager schedule a meeting, to be attended by:**
    - **The Prime Consultant**
    - **The geotechnical firm that will do the work.**
    - **The ADOT Geotechnical Design Section project team member.**

# **Policy Statement: Geotechnical Coordination Meeting**

- **The geotechnical issues will be discussed and agreed to at this meeting.**
- **Any subsequent changes (due to access limitations, environmental restrictions, etc.) will be reviewed and approved by the ADOT Geotechnical Design Section team member prior to performing the changed work.**

# **Policy Statement: Geotechnical Coordination Meeting**

- **The requirements of the ADOT Materials Preliminary Engineering and Design Manual is considered to be the minimal acceptable level of investigation and testing.**