



Prop Wash!



March 31, 2011

Volume 2, Issue 2

RFQ's, Contracts, & Airport Management

- We have been asked for examples and assistance in preparing RFQ's and contracts for airports.
- The Transportation Research Board (TRB) offers a Guidebook for Developing and Managing Airport Contracts. A free PDF is on their website at: http://onlinepubs.trb.org/onlinepubs/acrp/acrp_rpt_033.pdf
- We also have been asked for help with airport management training.
- TRB also has a free PDF Guidebook for Managing Small Airports at: http://onlinepubs.trb.org/onlinepubs/acrp/acrp_rpt_016.pdf

Aviation Fund & Grant Reimbursements

THE CURRENT BALANCE OF THE AVIATION FUND IS:

\$11.5 MILLION

OUTSTANDING GRANT OBLIGATIONS:

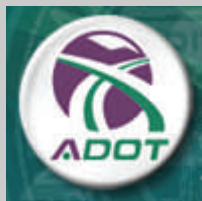
\$10.0 MILLION

GRR PAYMENTS TO AIRPORTS:

19 IN JANUARY = \$365 K

37 IN FEBRUARY = \$389 K

40 IN MARCH = \$2,103 K



An Informational Bulletin from
ADOT-MPD-Aeronautics Group

Airport Development Loan Program Open

With the draft Tentative Five-Year Airport Capital Improvement Program for 2012-2016, ADOT MPD—Aeronautics has revived the Airport Loan Program.

Airport Loans are for projects that will bring economic development or revenue to the airport. The airport gets a low interest loan to accomplish the project, and benefits with increased revenue to help sustain the airport.

Success in securing a loan will depend on the quality and thoroughness of the application and the level of detail submitted. The applications will be evaluated closely by the Loan Committee in order to fund the most meritorious projects. The types of projects we anticipate are those that will contribute to the economic well being of the airport. Examples are, but not limited to:

- Hangars
- Utility Improvements
- Fuel Farms



- Terminals
- Auto Parking (Revenue Generating)
- Office/Hangar Complex
- Terminal Restaurants
- Recreational Improvements

Sponsors who plan on submitting an application for our consideration must review the entire Loan Application packet carefully and submit one original and six complete copies of the loan request to:

Michael Klein, ADOT MPD
Aeronautics Group Manager
206 S. 17th Avenue, MD 426M
Phoenix, AZ 85007-3213

There is no deadline for these submissions. We will consider each on a first-come, first-serve basis. Applications are available on our website at:

http://mpd.azdot.gov/MPD/Airport_Development/airports/dev_plan_loan.asp

We look forward to your submissions!

ADOT Posts Tentative Five-Year 2012-2016 ACIP on Web

The Tentative Five-Year 2012-2016 Airport Capital Improvement Program (ACIP) is now available on the ADOT Aeronautics web page for your review. The cover page features photos from Mesa-Falcon Field, Arizona 2010 Airport of the Year.

Inside the Program, you can view a complete list of requested Federal/State/Local grants, the selected Airport Pavement Management System (APMS) projects, and the State/Local grants requested that were selected for funding.

Projects are listed alphabetically by airport name. We have also added some acronyms and inserted a new map of the Arizona Airport System.

The full ADOT Tentative Five-Year Construction Program is available at:

http://www.azdot.gov/MPD/priority_programming/index.asp

If you wish to view just the airport program, go to:

http://www.azdot.gov/MPD/airport_development/index.asp

For the Director's Video Blog about the Five-Year Construction Program, visit ADOT's news site at:

<http://www.youtube.com/user/ArizonaDOT>



Send ACIP comments to fiveyearprogram@azdot.gov.

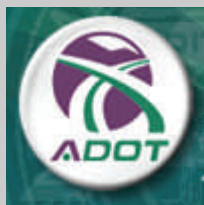


Everywhere we go there are some signs of hope for the next year in Airport Development.

January 19, 2011, ADOT, AzAA, and many others participated in Aviation Day at the Capitol.

We were all encouraged by the words of Governor Jan Brewer supporting aviation in Arizona and promoting our airport development programs.

Thank you on behalf of ADOT Aeronautics to all who organized and participated in this event.



Aeronautics Performance Kudos

The MPD Aeronautics Group would like to recognize some awesome accomplishments by Arizona airports this year. FAA delivered a presentation at SWAEE this spring showing the performance status of grant spending throughout the Western Pacific Region. **ONLY** Arizona was 100% green (indicating grant monies were successfully spent on schedule) for all four years measured! We all had a part in this success and should recognize each other's efforts and celebrate. Each and every grant and each and every airport contributed to the overall result. Some of the reasons for this success:

- **Improved frequency of grant reimbursement request submittals**—Our staff has been requesting GRRs be sent at least monthly for all active grants. FAA staff has joined in that request. The airports have answered with more frequent and timely GRRs to both agencies.
- **Overall improved grant progress**— Three years ago we had a large running list of grants over the age of 5 years. ADOT staff reached out to the airports to get these projects finished and closed. This effort has continued resulting in a very short current list of “aged” grants. FAA staff has also joined in that effort. The airports have improved and/or maintained high quality project management to ensure grants are completed within the 4 year timeframe.
- **Improved understanding of grant coordination and processes**—Grants 101 and 202, in addition to ADOT staff outreach to struggling airports, has improved the ability of all airports to perform at their best regarding grant documentation. Some airports have been willing to mentor smaller airports or new airport staff in addition to increased ADOT support so we can all succeed in accomplishing grant work on time.

Thank You to the entire aviation community for your part in Arizona's excellent performance results!

Policy and Guidelines Update

Drafts of the updated STB Policy and the newly created Airport Development Guidelines Manual will be discussed at the AzAA conference. We have worked diligently with stakeholders over the past three years to create these documents and now invite public review and comment. Go to the ADOT website for a preview of the Airport Development Guidelines Manual : http://mpd.azdot.gov/mpd/airport_development/index.asp. ADOT has also sent an announcement including the Manual directly to airport managers. We invite all to provide feedback and comments via this e-mail address: AER02@azdot.gov.



Airport Pavement Management System (APMS) Help ~ Getting Started Online

We now have everything an airport or their consultant could possibly need for pavement management posted on our website.

First, go to the ADOT web site link below:

http://mpd.azdot.gov/MPD/Airport_Development/airports/pavement.asp

If you want to read the **2010 Arizona APMS Statewide Summary Report** to check the list of funded projects that will be part of the ADOT APMS program or to see the

full list of projects at your airport that will require the airport to find funding, just click on the report title.

If you want to read the short version about the whole program—click on the title for the **2010 Arizona APMS Ex-**

ecutive Summary Report—this is helpful to explain the program to others and get support for project funding.

If you want to see **detailed airport inspection** maps, pavement condition information, pictures, inspection

notes, or any other data related to your airport (or all airports) click on the **APMS Web Application** button.

For any questions, contact Holly Hawkins at 602-712-8333 or send her an e-mail at hhawkins@azdot.gov.

Airport Pavement Management System (APMS)



- ✦ [2010 Arizona APMS Statewide Summary Report](#)
- ✦ [2010 Arizona APMS Executive Summary Report](#)

REGULATION CHANGE ALERT — FAA Makes Changes to FAR Part 77

FAR Part 77 has been updated. Some of the changes are:

1. The FAA Form 7460-1 must be submitted at least 45 days before the start date of the proposed construction or alteration. This is an increase from the previous 30 day notice.
2. The determination of no hazard will expire 18 months after the effective date of the determination.
3. A determination of a hazard to air navigation does not expire.
4. Proponents must file a 7460-1 near private use airports that have an FAA approved Instrument Approach Procedure.



5. The aeronautical study will now consider the impact on arrival, departure, and enroute procedures for aircraft operating under VFR and IFR rules.
6. A petition for discretionary review (in writing) must be filed within 30 days after the issuance of a determination.
7. No changes were made to in the imaginary surfaces.

We are finding in some determinations, as in the past, that a proposed structure can meet the Part 77 and One Engine Inoperative (OEI) surfaces but will effect the instrument approach procedures.

For any questions, please contact your FAA Program Manager or Kenn Potts at 602-712-7597 or kpotts@azdot.gov.



Send in GRRs monthly for all active grants!

Grant Agreements and Local Government Investment Pool (LGIP)

ADOT has sent the latest round of grant agreements out with LGIP forms. We are hoping to get as many of the forms back as possible with proper approvals and minimal changes by each airport.

One of the changes some airports have been requesting is

removal of ADOT's authority to access the fund. This change does not work for ADOT because we require access in order to put the money into the account. ADOT also must be able to remove money from the account if there are egregious issues with grant compliance.

Use of the LGIP program will allow ADOT to put the Aviation Fund money into a joint account used by ADOT and by the Sponsor to pay for the grant work as it is accomplished and approved. We encourage all airports to consider LGIP and to help us get the grant money into your hands faster! Contact your Grant Manager if you have any questions!





Prop Wash!

ADOT MPD Aeronautics
Group
206 S. 17th Ave, MD
426M
Phoenix, Arizona 85007

Phone: 602-712-7333
Fax: 602-712-3838

Contact Us:

ADOT MPD Aeronautics Group

Michael A. Klein, A.A.E.

Airport Development Program Administrator:

602-712-7647
maklein@azdot.gov

Holly L. Hawkins, P.E., M.P.A.

State Airport Engineer:

602-712-8333
hhawkins@azdot.gov

Kenneth S. Potts, A.A.E., M.B.A.

Planning Grants Manager:

602-712-7597
kpotts@azdot.gov

Tammy Martelle

Airport Grants Manager:

602-712-8386
tmartelle@azdot.gov

Nancy Wiley, C.F.I., M.B.A.

Airport Grants Manager:

602-712-8173
nwiley@azdot.gov



Federal Aviation
Administration

The Federal Corner:

Central Contractor Registration (CCR) Annual Update Required

Each agency that awards types of Federal financial assistance (i.e. AIP grants) must require each recipient to register and maintain currency in the CCR database. Registration Website: <https://www.bpn.gov/ccrupdate/NewRegistration.aspx>. If you have been registered in the past, go to CCR's home page (<http://www.ccr.gov>), and log in with your user ID and password.

If airport sponsors have specific questions about CCR, they should refer to the website or call the CCR helpdesk at **866-606-8220**. Please keep your respective ADO and state organization updated with your registration status.

http://mpd.azdot.gov/mpd/airport_development/index.asp

*** Michael Klein has been with ADOT Aeronautics for 10 years. His aviation career spans 38 years. ***

*** Tammy Martelle has been with the State of Arizona for 25 years and with ADOT Aeronautics for 9 years. ***



Quarterly Based Aircraft Reports Due April 15th!

AzAA Spring Conference 2011 & 2011 Arizona Airport of the Year

The AzAA Dutch Bertholf Spring Conference will be held May 1-3 at Harrah's in Laughlin, Nevada. ADOT Aeronautics presents the Arizona Airport of the Year Award at the Spring Conference each year.

To all who sent in the nominations—thank you. This year the competition was excellent. The ADOT review committee enjoyed deliberations—it was tough to choose just one airport for the award. All nominees had strengths of which they should be proud.

We received 10 nominations for the following 8 airports:

- Grand Canyon National Park
- Laughlin Bullhead International
- Ryan Field
- Safford Regional
- Sedona
- Sierra Vista Municipal
- Valle
- Yuma International

Congratulations to each airport that was nominated, and keep up the good work within your communities. The winner will be announced at the AzAA awards banquet in Laughlin. See you there!



Congratulations on Years of Service Michael Klein and Tammy Martelle

