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September 27, 1995

Engineering Consultants Section

INFORMATION BULLETIN 95-18

TO: CONSULTANTS

FROM: ENGINEERING CONSULTANTS SECTION

SUBJECT: WORK HOUR ESTIMATES

Information Bulletin 95-12 requested that Statements Of Qualifications submitted by consultants for ADOT engineering projects not include work hour estimates. The request was made because of the possibility that work hour estimates could be used to evaluate proposals similar to a cost comparison. Since ADOT complies with the requirements of the Brooks Act, cost is not allowed in the selection of consultants.

Some consultants have followed our request while others have continued to include work hour estimates in their proposals. In order to maintain a fair and consistent selection process, work hour estimates will no longer be allowed in the Statements Of Qualifications unless specifically requested. Proposals submitted with any reference to project work hours or design costs will be rejected.