

SUBCONTRACTOR REQUEST FORM (SRF)

It is ADOT's responsibility to insure that prime contractors employ subcontractors in accordance with various Federal and State regulations. With this in mind, ADOT has implemented a subcontractor approval streamlining process which will insure compliance while decreasing the required approval time. Field Reports fax #602-712-3067 / 206 S. 17th Ave., MD 133A, Phoenix, AZ 85007

CONTRACT # _____ FED AID # / TRACS # _____ / _____ PRIME CONTRACTOR: _____ TELEPHONE NO. _____ FAX NO. _____ SUBCONTRACTOR NAME: _____ ADDRESS _____ ADDRESS _____ CITY, STATE, ZIP _____ EMAIL ADDRESS (REQUIRED) _____ PHONE _____	PRIME CONTRACT AMOUNT \$ _____ ESTIMATED SUBCONTRACT AMOUNT \$ _____ LOWER TIER TO: _____ SUBCONTRACTOR LICENSE NO. _____ DBE: Yes _____ No _____ I CERTIFY THAT I AM A BONA FIDE TRUCK OWNER/OPER _____ Signature/Date (if applicable)
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SUBCONTRACTED BID ITEMS No.'s

(Specify Joint Items)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SUBCONTRACTED NON-PAY ITEMS

(Provide Description of Work)

CERTIFICATION:

The Prime Contractor and Subcontractor certifies the following :

- A)** The Subcontractor has received applicable Documents No. 3-10 per Special Provisions.
- B)** The Prime Contractor and Subcontractor will execute Documents No. 1 and 2 prior to the start of Subcontractor's work. DBE subcontracts to be submitted at Pre-Construction conference (Spec. 108.01/.03)
- C) Upon execution, Prime Contractor will send Field Office and Procurement copies of Documents No. 1 and 6**
 - 1. Subcontract Agreement containing the above Bid Items of Work
 - 2. Certification, Contracts or Subcontracts subject to EEO Clause August 1, 2000 (Non FA projects only)
 - 3. Executive Order 99-4 Amending 75-5 (Non FA projects only)
 - 4. Standard Federal EEO, Executive Order 11246 Revised 04-15-81 (Federal Aid and Non FA projects)
 - 5. Affirmative Action to Insure Equal Employment Opportunity (Executive Order 11246), April 15, 1981 (Fed Aid and NFA)
 - 6. Certification, Contracts or Subcontracts subject to EEO clause April, 1969 (Federal Aid projects only)
 - 7. FHWA 1273-(Rev.3-94) (Federal Aid projects only)
 - 8. EEO Compliance Reports, August 1, 2005 (Federal Aid Projects only)
 - 9. Certification of Nonsegregated Facilities, September 29, 1975 (Federal Aid Projects Only)
 - 10. Wage Determination Decision # _____ Mod # _____ (As per special provisions for above referenced project)

Authorized Prime Contractor Signature/Date	Authorized Subcontractor Signature/Date	Authorized Lower Tier Signature/Date
Title	Title	Title

FOR ADOT USE ONLY

According to the appropriate Contract Provisions, the ADOT Procurement Office has approved, on this date, the subletting of the work items described above.

Total Subcontracted To Date: _____	Percentage Subcontracted To Date: _____ %
	Subcontract in Field Reports: YES _____ NO _____
	Org: _____
Procurement Officer, ADOT Procurement	Date