



Arizona Department of Transportation
Communication and Community Partnerships
206 South Seventeenth Avenue Phoenix, Arizona 85007-3213

Janice K. Brewer
Governor

John S. Halikowski
Director

March 3, 2010

Matthew Burdick
Communication Director

TO: New Partnering Advisory Committee Members
FROM: Teresa Welborn, Acting Partnering Director
RE: New PAC Membership Information

Welcome to the Partnering Advisory Committee or PAC! Thank you for your willingness to become a member of the PAC Partnering Team.

Enclosed is a packet of information for your use and a Contact Information Form for you to complete and return to the Partnering Office. If you have questions or the Partnering Office can assist you in the future, please give us a call at (602) 712-8224.

The meetings are held quarterly from 9:00 a.m. to noon at the ADOT Training Center located at 1130 North 22nd Avenue, Phoenix, AZ 85009 (under the stack). In addition, there is an Annual Partnering Event celebration on the first Wednesday of December and it is usually 6 hours. The 2010 meetings are scheduled for March 3, June 2 and September 1.

The purpose of the PAC is to:

- Identify, discuss and make recommendations for resolution of Partnering issues
- Provide guidance for Partnering practices and processes
- Champion Partnering and stay networked with stakeholder groups

See the Mission and Goals included in the packet. Review pages 3 - 5 of the online Fine-Tuned Partnering Processes ~ Construction for more information about the PAC.

http://www.azdot.gov/ccpartnerships/Partnering/PDF/Documents/FT_Processes_Construction.pdf

The role of a PAC member is to:

- Meet quarterly (3 hours, 9:00 a.m. to Noon): (December is an annual event) to identify & discuss issues; brainstorm; receive & provide updates; coach; and make recommendations to the Partnering Office for process improvements
- Provide guidance for the Partnering practices and processes
- Champion Partnering & stay "networked" with your stakeholder group
- Co-design Partnering meetings and events
- Bring Partnering issues to the meeting for discussion
- Select new Partnering Advisory Committee members (for your stakeholder group)

The next PAC meeting is June 2, 2010 at 9:00 located at HRDC, 1130 N. 22 Ave., Phx. 85009

The PAC Stakeholder Groups are:

ADOT
State Engineer's Office (SEO)
Partnering Office
Construction Operations Office
District Engineers, Asst. DE's
Resident Engineers
Project Supervisors
Project Office Managers
Inspectors
Maintenance Engineer
Materials Engineer
Development Project Managers
Contract & Specifications
Value Engineering
Utilities & Railroad
AGC Office
AMCA Office
Consultant Construction Contract Administration
Consulting Engineers
Other Consultants
Cities & Towns
Counties
FHWA
Partnering Consultants
Contractors
Sub-Contractors
Suppliers
Tribes

We are looking forward to your active participation as a member of the Partnering Advisory Committee.

We are currently looking for representatives from:

APS
SRP
Qwest
Cox Cable
Southwest Gas
Railroads

Please fax your membership application to 602-712-7855 and you will receive an email confirmation.

The membership forms can be downloaded from the ADOT website at:

www.azdot.gov/ccpartnerships/partnering

Enclosures



Interested in Becoming a Partnering Advisory Committee (PAC) Member?

Please complete the following application:

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone:(_____)_____ Fax: (_____)_____

Cell: (_____)_____ Email: _____

As a member of the Partnering Advisory Committee (PAC) you may be asked to participate in:

- Attend 3 meetings a year
- Annual Partnering Event Planning
- Subcommittee Participation
- Other tasks as needed

Your completed Contact Information Form can be emailed, faxed to (602) 712-7855 or mailed to the following address:

Arizona Department of Transportation
Partnering Outreach Office, Room 192
206 South 17th Avenue, Mail Drop 175A
Phoenix, Arizona 85007

Please contact the Partnering Outreach Office with any questions (602) 712-8224 or visit www.azdot.gov/ccpartnerships/partnering