



DEVELOPMENT / OPERATIONS PARTNERSHIP MEETING

Thursday, February 22nd, 2006 8:00am – 12:00pm

Location: Cabella's 9380 West Glendale Ave Glendale, AZ

- Participants:** ITD Group Managers, District Engineers, Sr. Project Managers, Other Stakeholders
- Facilitators:** Steve Clarke
- Please read:** Review Past Meeting Notes & Tracking Sheet
- Please bring:** Tracking Sheet
- Special Note:** A Breakfast Burrito Buffet will be provided. Please bring the exact change of \$6.00 at the time of registration to cover the cost of the Breakfast Burrito Buffet.
- For those of you attending the L-Team meeting in the afternoon Cabella's has a cafeteria where you can purchase your lunch. There is a grill, sandwich bar & soup/salad bar. Bring money to meet your needs.

February 22, 2007 **Registration begins at 8:00 am**

----- Agenda Topics -----

February 22, 2007

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| 8:00am | Registration | |
| 8:30 | Convene the Dev/Ops Partnership Meeting | |
| | Welcome and Purpose of the Meeting | Sam Elters |
| | Review the Agenda and Ground Rules | James Young |
| | Announcements and Introductions | Sr. Leaders |
| | Review Charter and PEP Results | Doug Forstie |
| 9:00 | What's New & Different? | Todd Williams |
| | Storm Water Permit Presentation | |
| | Erosion Control Information | |
| | Introduce New Staff, Duties & Goals | |
| 9:30-9:45 | BREAK | |

9:45	What Can GIS do for ITD? (10 mins)	Jami Garrison
9:55	ITG Website Update (10 mins)	Matt Burdick
Status Reports from Current Task Teams		
10:05	Project Development Process Manual Update (5 mins)	Bob Miller
10:10	New Standard Spec Book (5 mins)	Barry Crockett
10:15	SATS Update (10 mins)	Julio Alvarado
10:25	District Communication Plan Update & Integrating stakeholder participation in NEPA process and public involvement in RFP process. (20 mins)	Matt Burdick
10:45	Department-wide strategy to deal with private/outside agency requests for construction improvements. (15 mins)	Sally Stewart
11:00	Obtain customer satisfaction. (10 mins)	Matt Burdick
11:10	Quality improvement of project deliverables (10 mins)	Al Kattan
11:20	Provide annual maintenance and operation costs in scoping documents for the proposed improvements. (10 mins)	Randy Allenstein
11:30	Determine Next Steps and Meeting Date, Location	Steve Clarke
11:40	Closing Comments, Meeting Feedback	Sr. Leaders and Meeting Participants
11:45	Adjourn the Meeting	

Other Information

Resource person: Judonne Greham, ADOT Consultant - Partnering Office. **Submit power point presentations to Judonne not later than February 12th, 2007.** She can be reached at 480-513-0377.

Peggy Harding, State Engineer's Office. **RSVP your attendance to Peggy not later than February 2nd, 2007.** She can be reached at 602-712-7391.

Please Note; L-Team meeting starts at 1:30pm same location.