

## ARIZONA DEPARTMENT OF TRANSPORTATION

## PRIVATE-USE BIODIESEL PRODUCER REPORT (Form E-150) INSTRUCTIONS

If you produce biodiesel fuel for your own personal consumption, you must file Form E-150, Private-Use Biodiesel Producer Report. Biodiesel is considered a use fuel in the State of Arizona.

The report is to be filed on a quarterly basis. The due date for filing is the last day of the month following the quarter.

The report is being provided in an Excel spreadsheet for your use.

Below is a listing of the fields which require information:

- 1. Year This is the calendar year. Please use 20XX designation.
- Quarter Enter "1" for the period January 1<sup>st</sup> through March 31<sup>st</sup>. Enter "2" for the period April 1<sup>st</sup> through June 30<sup>th</sup>. Enter "3" for the period July 1<sup>st</sup> through September 30<sup>th</sup>. Enter "4" for the period October 1<sup>st</sup> through December 31<sup>st</sup>.
- 3. Name You or your company's name
- 4. Address The physical street address
- 5. City
- 6. Zip code
- 7. Phone Number
- 8. Date of Production Enter either the day or week ending of biodiesel production
- 9. Gallons Produced Enter the corresponding gallons of biodiesel produced.
- 10. Total Gallons this a calculated figure.
- 11. Use Class Gallons A use class motor vehicle means a motor vehicle that uses use fuel on a highway in this state and that is a road tractor, truck tractor, truck or passenger carrying vehicle having a declared gross weight of more than twenty-six thousand pounds or having more than two axles. Biodiesel is considered a use fuel in the State of Arizona. This is a calculated field.
- 12. Light Class Gallons if applicable, enter the amount of gallons which was dispensed into a light class motor vehicle. A light class motor vehicle means a motor vehicle that uses use fuel on the highways in this state but excludes a road tractor, truck tractor, truck or passenger carrying vehicle having a declared gross vehicle weight of more than 26,000 pounds or having more than two axles.

- 13. Taxes Due This is a calculated amount.
- 14. Signature The person responsible for the report.
- 15. Date enter the date using MM/DD/YYY format.
- 16. Print Name This is the same as the person who signed the report.
- 17. E-Mail Address Provide the e-mail address of the contact person.